

Your reference      Schools' Forum  
Our reference      FIN/HM  
Date                  Octt 2017



City of  
**Stoke-on-Trent**

FAO: Stoke-on-Trent Schools' Forum Members

**Children and Family Services**

P O Box 758  
Civic Centre Glebe Street  
Stoke-on-Trent ST4 1RU

Louise Rees  
**Director**

Dear Colleague

**Schools' Forum Meeting**

A meeting of the Schools' Forum will be held at Watermill Special School, on Tuesday 10<sup>th</sup> October 2017 at 8.30am.

It is hoped that you will be able to attend the above meeting. Please can you inform me if you can attend to ensure the meeting is quorate.

Yours sincerely

*Helen Meigh*

Helen Meigh  
Finance Team Manager (Children and Family Services)

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**contacting the council**

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[www.stoke.gov.uk](http://www.stoke.gov.uk)

**Schools' Forum**  
**Tuesday 10th October 2017 at 8.30am**  
**at Watermill Special School**  
**AGENDA**

- 1 Apologies
- 2 Minutes from last meeting
- 3 School Funding Formula 2018 -19 – paper to be tabled
- 4 Any other business

Date of next meeting:- TBC