

City of Stoke-on-Trent Licensing Fees 2025

Drivers

Hackney Carriage/Private Hire Driver Annual	£187.00
Hackney Carriage/Private Hire Driver 3 year Badge	£238.00
New Driver Test (must be paid for every test)	£30.00
New Driver Training	£26.50
Theft, Loss etc of Licence	£15.00
Change of Name/Address/Base for each Licence	£20.00
Safeguarding	£25.00

Vehicles

Hackney Carriage/Private Hire Vehicle 6 Month Licence	£134.00
Hackney Carriage/Private Hire Vehicle 12 Month Licence	£268.00
Replacement Fare Card (Hackney Carriage Vehicles)	£10.00
Front Bracket	£12.00
Back Bracket	£18.00
Number Plate Bracket Extension	£18.00
Plate Transfers	£55.00
Hackney Carriage & Private Hire Replacement Plates (full Set)	£30.00
Front Plate	£6.00
Back Plate	£12.00
Dashboard Sticker – rectangular	£6.00
Window Stickers – Square (set of 2)	£6.00

Operators

Private Hire Operators Licence (5 year licence)	£550.00
Application to add a person to Operator Licence	£100.00
Application for Vehicle Signage (Door signs, Livery etc)	£55.00
Application for exemption form Vehicle Signage	£55.00

GAMBLING ACT 2005 PERMIT FEES

Licensed Premises Automatic Notification Process (lasts until licence premise transferred or ends for another reason)

On Notification	£50.00
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Licensed Premises Gaming Machine Permit (annual)

Grant	£150.00
Existing Operator Grant	£100.00
Variation	£100.00
Transfer	£25.00
Annual Fee	£50.00
Change of Name	£25.00
Copy of Permit	£15.00

Club Gaming Permits (renewal required after 10 years)

Grant	£200.00
Grant (Club Premise Certificate Holder)	£100.00
Existing Operator Grant	£100.00
Variation	£100.00
Renewal	£200.00
Renewal (Club Premise Certificate Holder)	£100.00
Annual Fee	£50.00
Copy of Permit	£15.00

Club Machine Permits (renewal required after 10 years)

Grant	£200.00
Grant (Club Premise Certificate Holder)	£100.00
Existing Operator Grant	£100.00
Variation	£100.00
Renewal	£200.00
Renewal (Club Premise Certificate Holder)	£100.00
Annual Fee	£50.00
Copy of Permit	£15.00

Family Entertainment Centre Gaming Permits

Grant	£300.00
Renewal	£300.00
Existing Operator Grant	£100.00
Change of Name	£25.00
Copy of Permit	£15.00

Lotteries (annual)

Annual Fee	£40.00
Renewal (yearly)	£20.00

Licensing Act 2003 Fees

Application for the Grant of a Personal Licence	£37.00
Theft, Loss etc of Personal Licence	£10.50
Duty to Notify Change of Name or Address	£10.50
Temporary Even Notice	£21.00
Theft, Loss etc of Temporary Event Notice	£10.50
Theft, Loss etc of Premise Licence or Summary	£10.50
Theft, Loss etc of Certificate or Summary	£10.50
Application to Vary Licence to specify	£23.00
Notification of Change of Name or address	£10.50
Application for a provisional Statement where Premise being built etc	£315.00
Interim Authority Notice Following Death etc of Licence Holder	£23.00
Notification of Change of Name or alternation of rules of Club	£10.50
Change of relevant registered address of Club	£10.50
Right of Freeholder etc to be notified of Licensing matters	£21.00
Minor Variation	£89.00

Premise Licences (annual fee)

Band	A	B	C	D	E
of Non Domestic rateable Value	None to £4,300	£4,301 to £33,000	£33,001 to £87,000	£87,001 to £125,000	£125,001 +
New Application & Variation	£100	£190	£315	£450	£635
Multiplier to Premise used exclusively or primarily for the supply of alcohol for consumption on the Premise (Bands D & E only)	N/A	N/A	N/A	X2 £900	X3 £1905
Annual Charge *	£70	£180	£295	£320	£350
Annual Charge Multiplier applied to Premises used exclusively or primarily for the supply of alcohol for consumption on the Premises (Bands D & E)	N/A	N/A	N/A	X2 £640	X3 £1,050

Club Premise Certificate (annual fee)

New Application & Variation	£100	£190	£315	£450	£635
Annual Charge	£70	£180	£295	£320	£350

*** There are additional fees for Premise Licence applications and the annual fee, for exceptionally large scale events (5,000+), unless certain conditions apply.
Regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005**

Additional Licensing Act 2003 Fees

Number in attendance at any one time	Additional Premise Licence Fees	Additional Annual Fee payable if applicable
5,000 to 9,999	£1,000.00	£500.00
10,000 to 14,999	£2,000.00	£1000.00
15,000 to 19,999	£4,000.00	£2,000.00
20,000 to 29,999	£8,000.00	£4,000.00
30,000 to 39,999	£16,000.00	£8,000.00
40,000 to 49,999	£24,000.00	£12,000.00
50,000 to 59,999	£32,000.00	£16,000.00
60,000 to 69,999	£40,000.00	£20,000.00
70,000 to 79,999	£48,000.00	£24,000.00
80,000 to 89,999	£56,000.00	£28,000.00
90,000 and over	£64,000.00	£32,000.00

Gambling Act 2005 Fees (annual fee)

Premise Type	New Application	Annual Fee
Casino	N/A	£3000.00
Bingo Club	£3,500.00	£1000.00
Betting Premise (excluding tracks)	£3,000.00	£600.00
Tracks	£2,500.00	£1,000.00
Family Entertainment Centre	£2,000.00	£750.00
Adult Gaming Centre	£2,000.00	£1000.00
TUN (Temporary Use Notice)	£125.00	£125.00

Unlicensed Family Entertainment Centre £300 for 10 year permit

Gambling Act 2005 Miscellaneous Fees

Premises Type Notification of	Application to vary	Application to Transfer	Application for reinstatement
Casino	£2,000.00	£1,300.00	£1,350.00
Bingo Club	£1,750.00	£1,200.00	£1,200.00
Betting Premises (excluding tracks)	£1,500.00	£1,200.00	1,200.00
Tracks	£1,250.00	£950.00	£950.00
Family Entrainment Centre	£1,000.00	£1,200.00	£1,200.00
Adult Gaming Centre	£1,000.00	£1,200.00	£1,200.00

Premises Type Notification of	Application for a provisional Statement	Licence Application for a Provisional statement holders	Copy Licence	Notification of Change
Casino	N/A	N/A	£25.00	£50.00
Bingo Club	£3,500.00	£1,200.00	£25.00	£50.00
Betting Premises (excluding tracks)	£3,000.00	£1,200.00	£25.00	£50.00
Tracks	£2,000.00	£950.00	£25.00	£50.00
Family Entrainment Centre	£2,000.00	£950.00	£25.00	£50.00
Adult Gaming Centre	£2,000.00	£1,200.00	£25.00	£25.00

Scrap Metal Dealers Act

Grant/Renewal of a Site Licence (3 year licence)	£385.00
Variation of Site Licence	£130.00
Add an Additional Site to a Site Licence	£115.00
Grant/Renewal of Collectors Licence (3 years licence)	£215.00
Variation of Collectors Licence	£108.00

Sex Establishments and SEVS

Application Fee	£2222.00
Renewal Fee	£470.00

Pavement Licence (2 year licence)

Application and renewal (no limit on tables or chairs)	£340.00
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