

## Application Form

## Form CA16

**Application Form for deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006****Please read the following guidance carefully before completing this form**

1. *Guidance relating to completion of this form is available from <https://www.gov.uk/town-and-village-greens-how-to-register>. Please refer to these separate notes when completing this form.*
2. *Parts A and F must be completed in all cases.*
3. *The form must be signed and dated by, or by a duly authorised representative of, every owner of land to which the application relates who is an individual, and by the secretary or some other duly authorised officer of every owner of land to which the application relates which is a body corporate or an unincorporated association.*
4. *In the case of land in joint ownership all the joint owners must complete paragraphs 2 and 3 of Part A and complete and sign the application in Part F, unless a duly authorised representative completes and signs the form on behalf of all of the owners of the land. Paragraph 3 should be completed in full to clearly explain the capacity of each applicant e.g. trustee, landowner's managing agent, executor.*
5. *'Owner' is defined in section 61(3) of the Commons Act 2006 and section 31(7) of the Highways Act 1980 and means, broadly, a legal owner of the freehold interest in the land.*
6. *Where the application relates to more than one parcel of land, a description of each parcel should be included in Paragraph 4 of Part A and the remainder of the form should be completed to clearly identify which statement and/or declaration relates to which parcel of land. This may require the insertion of additional wording. See separate notes for further guidance. Multiple parcels of land should be clearly identified by coloured edging on any accompanying map.*
7. *Where a statement or declaration requires reference to colouring shown on an accompanying map or previously lodged map, the colouring must be clearly specified and must match that shown on the relevant map. For example, if a footpath is specified in a Part C declaration as shown coloured brown, the accompanying map or previously deposited map referred to must reflect that colouring.*
8. *An application must be accompanied by an ordnance map, or (in respect of declarations under Part C or statements under Part D of this form) refer to a map previously deposited in accordance with the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declaration) (England) Regulations 2013 or (if deposited before 1st October 2013) in accordance with section 31(6) of the Highways Act 1980. Any accompanying map must be an ordnance map at a scale of not less than 1:10,560 showing the boundary of the land to which the application relates in coloured edging.*
9. *An application must be accompanied by the requisite fee – please ask the appropriate authority for details.*

10. 'Appropriate authority' means (a) in relation to a map or statement deposited or declaration lodged under section 31(6) of that Act, an appropriate council (as defined in section 31(7) of the Highways Act 1980); and (b) in relation to a statement and map deposited under section 15A(1) of the 2006 Act, a commons registration authority (defined in section 4 of the Commons Act 2006 and section 2 of the Commons Registration Act 1965). In practice, the appropriate council and commons registration authority will usually be the same body.

**PART A: Information relating to the applicant and land to which the application relates  
(all applicants must complete this Part)**

1. Name of appropriate authority to which the application is addressed:

The City of Stoke-on-Trent Council

2. Name and full address (including postcode) of applicant:

The City of Stoke-on-Trent Council,  
Civic Centre,  
Glebe Street,  
Stoke-on-Trent,  
ST4 1HH

3. Status of applicant:

I am

(a)  the owner of the land(s) described in paragraph 4.

(b)  making this application and the statements/declarations it contains on behalf of the City of Stoke-on-Trent Council who is the owner of the lands described in paragraph 4 and in my capacity as Assistant Director – Operations and Regulatory Services.

4. Insert description of the land(s) to which the application relates (including full address and postcode):

- i. PUBLIC OPEN SPACE KNOWN AS CORONATION GARDENS AT LONDON ROAD  
STOKE-ON-TRENT STAFFORDSHIRE
- ii. GARAGE PLOT FLETCHER ROAD STOKE STOKE-ON-TRENT STAFFORDSHIRE
- iii. PUBLIC OPEN SPACE FRONTING SOUTH TERRACE STOKE STOKE-ON-TRENT  
STAFFORDSHIRE
- iv. ALLOTMENTS CAMPBELL ROAD STOKE STOKE-ON-TRENT STAFFORDSHIRE
- v. BOWLS PAVILION BOOTHEN RECREATION GROUND CAMPBELL ROAD STOKE  
STOKE-ON-TRENT STAFFORDSHIRE
- vi. BOOTHEN RECREATION GROUND CAMPBELL ROAD STOKE STOKE-ON-TRENT  
STAFFORDSHIRE
- vii. BOWLING GREENS BOOTHEN RECREATION GROUND CAMPBELL ROAD STOKE  
STOKE-ON-TRENT STAFFORDSHIRE
- viii. TENNIS COURTS BOOTHEN RECREATION GROUND CAMPBELL ROAD STOKE  
STOKE-ON-TRENT STAFFORDSHIRE
- ix. PUBLIC OPEN SPACE REAR OF WATER STREET STOKE STOKE-ON-TRENT  
STAFFORDSHIRE
- x. PUBLIC OPEN SPACE ADJACENT WATER STREET STOKE STOKE-ON-TRENT  
STAFFORDSHIRE
- xi. PUBLIC OPEN SPACE REAR OF BOOTHEN GREEN STOKE STOKE-ON-TRENT  
STAFFORDSHIRE
- xii. DEVELOPMENT LAND BILTON STREET STOKE STOKE-ON-TRENT STAFFORDSHIRE
- xiii. PUBLIC OPEN SPACE ADJACENT VINEBANK STREET STOKE STOKE-ON-TRENT  
STAFFORDSHIRE

- xiv. PUBLIC OPEN SPACE BETWEEN FRANK STREET STOKE STOKE-ON-TRENT STAFFORDSHIRE
- xv. GRAZING LAND AT PENKHULL NEW ROAD PENKHULL STOKE-ON-TRENT STAFFORDSHIRE
- xvi. LAND AT SUMMER STREET STOKE STOKE-ON-TRENT STAFFORDSHIRE
- xvii. YEAMAN STREET RECREATION GROUND YEAMAN STREET STOKE STOKE-ON-TRENT STAFFORDSHIRE

5. Ordnance Survey six-figure grid reference(s) of a point within the area of land(s) to which the application relates (if known):

i.SJ 8720 4414	ii.SJ 8742 4402	iii.SJ 8743 4401	iv.SJ 8758 4424
v.SJ 8759 4431	vi.SJ 8759 4432	vii.SJ 8761 4430	viii.SJ 8762 4427
ix.SJ 8745 4404	x.SJ 8751 4404	xi.SJ 8751 4408	xii.SJ 8729 4479
xiii.SJ 8727 4468	xiv.SJ 8729 4468	xv.SJ 8724 4480	xvi.SJ 8737 4437
xvii.SJ 8752 4464			

6. This deposit comprises the following statement for :

Boothem Ward

**PART B: Statement under section 31(6) of the Highways Act 1980**

The City of Stoke-on-Trent Council is the owner of the land described in paragraph 4 of Part A of this form and shown pink on the map accompanying this statement.

- Ways shown solid brown on the accompanying map are byways open to all traffic.
- Ways shown broken green on the accompanying map are restricted byways.
- Ways shown solid green on the accompanying map are public bridleways.
- Ways shown solid purple on the accompanying map are public footpaths.

No other ways over the land shown pink on the accompanying map have been dedicated as highways.

**PART F: Statement of Truth**  
*(all applicants must complete this Part)*

**WARNING: If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.**

**I BELIEVE THAT THE FACTS AND MATTERS CONTAINED IN THIS FORM ARE TRUE**

Signature (of the person making the statement of truth):



Print full name: Carol Gibbs

Date: 27/09/23

You should keep a copy of the completed form

**Data Protection Act 1998 - Fair Processing Notice**

The purpose of this Fair Processing Notice is to inform you of the use that will be made of your personal data, as required by the Data Protection Act 1998.

The appropriate authority (see explanation of definition in above guidance notes) in England is the data controller in respect of any personal data that you provide when you complete this form.

The information that you provide will be used by the appropriate authority in its duties to process applications to deposit statements, maps and declarations under section 31(6) the Highways Act 1980 and statements under section 15A(1) of the Commons Act 2006. The information you provide will also be used by the appropriate authority in its duty to update the registers in which details of such deposits are recorded under the Dedicated Highways (Registers under Section 31A of the Highways Act 1980) (England) Regulations 2007 and the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declarations) (England) Regulations 2013.

The appropriate authority is required by the legislation above to maintain a register which holds information provided in this form, which can be inspected online or in person by members of the public on request. It may also be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations 2004 or the Freedom of Information Act 2000. However, the appropriate authority will not permit any unwarranted breach of confidentiality nor will they act in contravention of their obligations under the Data Protection Act 1998.