



City of  
**Stoke-on-Trent**

## CHANGE OF DRIVER

19/7/2017

This completed form and valid insurance certificate or policy including a list of drivers or hire agreement where applicable must be submitted **within 7 day of the change**. You can either:

- e-mail the form to [hcp.licensing@stoke.gov.uk](mailto:hcp.licensing@stoke.gov.uk)
- Book appointment (within 7 days of the change) at Licensing, Albion Street, ST1 1QL by calling 01782 232774

To be Completed By The Vehicle Proprietor/Licensee												
Name						D.O.B						
Address												
						Post Code						
Telephone Number												
Vehicle Licence Number						PH	<input type="checkbox"/>	HC	<input type="checkbox"/>			
Registration Number												
I confirm I wish to add or remove a nominated driver/s of my vehicle												
with effect from		d	d	m	m	y	y					
Signature												

Name						D.O.B	d	d	m	m	y	y
Address												
						Post Code						
Badge Number								Add/Remove				

Name						D.O.B	d	d	m	m	y	y
Address												
						Post Code						
Badge Number								Add/Remove				

Name						D.O.B	d	d	m	m	y	y
Address												
						Post Code						
Badge Number								Add/Remove				

For Office Use Only											
Date Submitted						Rec Officers Initials					
Received Insurance (including hire agreement or list where applicable)											<input type="checkbox"/>
Check driver is licensed											<input type="checkbox"/>
Updated MAU and N&A											<input type="checkbox"/>