



City of
Stoke-on-Trent

CHANGE OF DRIVER

19/7/2017

This completed form and valid insurance certificate or policy including a list of drivers or hire agreement where applicable must be submitted **within 7 day of the change**. You can either:

- e-mail the form to hcp.licensing@stoke.gov.uk
- Book appointment (within 7 days of the change) at Licensing, Albion Street, ST1 1QL by calling 01782 232774

To be Completed By The Vehicle Proprietor/Licensee											
Name						D.O.B					
Address											
						Post Code					
Telephone Number											
Vehicle Licence Number						PH	<input type="checkbox"/>	HC	<input type="checkbox"/>		
Registration Number											
I confirm I wish to add or remove a nominated driver/s of my vehicle											
with effect from		d	d	m	m	y	y				
Signature											

Name						D.O.B	d	d	m	m	y	y
Address												
						Post Code						
Badge Number							Add/Remove					

Name						D.O.B	d	d	m	m	y	y
Address												
						Post Code						
Badge Number							Add/Remove					

Name						D.O.B	d	d	m	m	y	y
Address												
						Post Code						
Badge Number							Add/Remove					

For Office Use Only		
Date Submitted		Rec Officers Initials
Received Insurance (including hire agreement or list where applicable)		<input type="checkbox"/>
Check driver is licensed		<input type="checkbox"/>
Updated MAU and N&A		<input type="checkbox"/>