

ACTION LOG

Meeting: North Staffordshire Local Air Quality Plan Joint Advisory Group (JAG)

Date: Tuesday 2 October 2023

Attendees (4th Floor Conference Room and by MS Teams):

Jon Rouse (SRO and Chair in Cllr Wazir's and Cllr Williams' absence), Pete Price (PM)

Stoke-on-Trent City Council – Cllr Finlay Gordon-McCusker, [REDACTED]

Newcastle-under-Lyme Borough Council - Cllr Stephen Sweeney, Nesta Barker

Staffordshire County Council – David Atkinson, [REDACTED]

Sweco/Ricardo - [REDACTED]

Apologies:

Cllr Amjid Wazir, Cllr David Williams, [REDACTED]

Notes:

Pete Price

Item number	Item	Action	Resp.	Due Date	Complete?
1	Introductions and apologies	In the absence of the Chair and Vice-Chair it was agreed to appoint Jon Rouse as Chair for this meeting.	n/a	n/a	Y
2	Phase 3 (Victoria Road Fenton)	Progress on the revised OBC for a non-CAZ preferred option was noted and welcomed. The City Council are considering further public communications on this matter and if it proceeds, will ensure County and Borough officers receive a copy of the press release.	PP/[REDACTED]	12 Oct	

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3	Phase 2 (Etruria Road)	<p>It was agreed that the work on the Health and Social Impacts Assessment (funded separately from NSLAQP) and the County Council's whole-life carbon assessment should be completed, with the reports or summaries issued to JAG members by the end of October.</p> <p>It was noted that any alternative solutions are unlikely to be deliverable given the Government's shortest possible time requirement, so the FBC for the bus gate solution will need to progress via Scrutiny/Cabinet [REDACTED], to submission to Government [REDACTED].</p>	PP/[REDACTED]	31 Oct	
4	NSLAQP project plan to March 2024	<p>The planned dates for Scrutiny and Cabinet meetings were noted, and it was also noted that the proposed taxi upgrade component of the preferred option for Victoria Road will have some relevance to NULBC.</p> <p>SCC to consider holding a special Scrutiny Committee to better align with the dates for SOTCC and NULBC. PP/[REDACTED] to update the project plan and officers to progress and ensure all report deadlines are met.</p>	JOG	Ongoing to March 2024	

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5	NSLAQP budgets	<p>A summary of overall project costs was presented by PP, with the emphasis on all costs having been and to be covered by Government grants.</p> <p>A funding request has been submitted to cover costs associated with rewriting the OBC for Victoria Road Fenton, and also the project's extension to the end of March 2024. Further work beyond that date will be subject to receipt of further grants.</p> <p>It was explained that any costs for work on the above that is currently undertaken at risk will be met from existing grant allocations, if for some reason Government refuse the current funding request. PP to work with City Finance officers to monitor and provide updates at future JAGs.</p>	PP	Ongoing	
6	Action Logs	Action Log from last meeting (24 July 2023) all completed. Action logs will be routinely reviewed at each meeting and also published in redacted form on the City Council's website.	PP	Ongoing	Ongoing
7	Any other business	None.	n/a	n/a	n/a
8	Date of next meeting	To be set for January 2024 to enable review of progress on the two business cases, ahead of review by Scrutiny and reporting to Cabinet meetings.	PP	Jan 2024	