

ACTION LOG

Meeting: North Staffordshire Local Air Quality Plan Joint Advisory Group (JAG)

Date: Tuesday 21 February 2023

Attendees (by MS Teams):

Cllr Carl Edwards (Chair), Phil Cresswell (SRO), Pete Price (PM)

Stoke-on-Trent City Council -, [REDACTED]

Newcastle-under-Lyme Borough Council - Cllr Stephen Sweeney, Martin Hamilton, [REDACTED]

Staffordshire County Council - Cllr David Williams, Clive Thomson, [REDACTED] (also representing Newcastle comms)

Sweco/Ricardo - [REDACTED]

Apologies:

[REDACTED]

Notes:

Pete Price

Item number	Item	Action	Resp.	Due Date	Complete?
1	Introductions and Apologies	All noted, no actions identified.			
2	Letter to ministers dated 22 Dec 2022 and response by JAQU/ministers	Agreed that the four MPs should be approached to enter dialogue with ministers about the lack of response to the letter dated 22 Dec 2022, and encourage dialogue about agreeing the next steps. Pete to draft letter to MPs and liaise with senior officers over its content.	Pete Price	23 Feb 2023	Yes
3	Review of project plan / approval dates to Phase 2 Etruria Road FBC and Phase 3 Victoria Road OBC submissions	October 2023 target date for Cabinet reports to be approved was noted and agreed. Detailed project plan to be drawn up on this basis.	Pete Price / Sweco	2 March 2023	By 27 March

Item number	Item	Action	Resp.	Due Date	Complete?
4	Phase 2 Etruria Road bus gate – summary of progress on Clean Air Fund bid development	It was agreed that funding for mitigation measures is required sooner rather than later, to ensure local businesses etc can benefit from mitigation before the bus gate goes live. Agree to lobby JAQU to ensure CAF funding is available at the earliest opportunity. JOG project team to liaise with JAQU, and also escalate to ministers if required.	JOG project team	Ongoing	
5	Phase 2 Etruria Road bus gate – communications and engagement plans for FBC approval/submission and ongoing delivery stage	Agreed that the joint communications plan will need to be adopted as Phase 2 approaches FBC submission, via Scrutiny committees and Cabinets. It was agreed a robust comms plan is also required to be funded by government for the delivery stage of the bus gate.	JOG project team	Ongoing	
6	NSLAQP budgets	Noted, no actions.	n/a		
7	Any other business	A draft statement was agreed, to be issued to the Secretary of the Basford and Cliffe Vale Residents Association. Pete to issue after the JAG meeting.	Pete Price	21 Feb 2023	Yes