

LGV Standard Operating Procedure

Title:	Working in the Paint Booths	Ref No:		Issue Date:	22nd Mar 2022
Scope:	Working in the Paint Booths	Depts:	Paint area	Issue No:	1
Status:	<i>This Standard operating practice was developed by a central working group with a view to consolidating similar Systems present across the business and applying minimum acceptable standards. This first section of the document is non editable but the final table should be used to record site specific enhancements or adjustments which add value without reducing the protection afforded by the original</i>				

PERSONAL SAFETY (KEY BEHAVIOURS REQUIRING ON-GOING OBSERVATION)

- Were the correct PPE.
- Ensure RPE is fitted correctly
- Know the clearance time for the spray booth you are working in.
- Good hygiene practice are followed at all times

PERSONAL PROTECTIVE EQUIPMENT REQUIRED



SAFE SYSTEM OF WORK

ALWAYS:

- Were the correct PPE when working in the spray booth area.
- Ensure sure you RPE are correctly fitted.
- Carry out pre-user checks on the spray gun
- Ensure airline is functioning correctly and filters clear.
- Know what the clearance time of the bay you are working in.
- Any spillages clean up immediately and disposed of correctly
- When working at height always use the man lifts provided
- Read COSHH assessment and fully understand what control measures are required
- Ensure waste is correctly disposed of in the correct waste container

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ASSOCIATED SAFE SYSTEMS OF WORK/STANDARDS

NEVER :

- Spray with no PPE and RPE being worn.
- Leave a spray booth untidy
- Taper with equipment that is provided for your safety.
- Remove your RPE before the clearance time has passed
- Spray without the LEV in operation.
- Leave top or lids off containers which contain VOCs.

DOCUMENT CONTROL & TRAINING REQUIREMENTS

New Document – Training Required

Please keep separate records of training for this system –training records MUST refer to the Ref No., Issue Date AND Issue No. above & below

SITE SPECIFIC ENHANCEMENTS

(This section should be used to record site specific enhancements or adjustments which add value without reducing the protection afforded by the principles above):

Site:		Issue Date:		Issue No:		Approved at site by:	
DETAIL							

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DECLARATION OF UNDERSTANDING

(Must be signed below – all records to training file & update training matrix)

I HAVE READ FULLY UNDERSTAND AND AGREE TO CARRY OUT THE ABOVE SAFE SYSTEM OF WORK. SO AS TO AVOID INJURY TO MYSELF AND / OR MY COLLEAGUES

TRAINEE'S NAME.....DATE.....SIGNATURE.....

TRAINERS'S NAME.....

SIGNATURE.....

ON JOB ASSESSMENT BY:

SIGNATURE.....