

ACTION LOG

Meeting: North Staffordshire Local Air Quality Plan Joint Advisory Group (JAG)

Date: Wednesday 12 May 2021

Attendees (by MS Teams):

Cllr Carl Edwards (Chair), Phil Cresswell (Interim SRO), Pete Price (PM)

Stoke-on-Trent City Council - Cllr Daniel Jellyman, David Stubbs, [SECTION 40](#), Harmesh Jassal, [SECTION 40](#) (finance)

Newcastle-under-Lyme Borough Council - Cllr Trevor Johnson, Dave Adams, Nesta Barker, [SECTION 40](#)

Staffordshire County Council – Cllr David Williams, Nick Dawson, [SECTION 40](#) (legal),

Sweco – [SECTION 40](#)

Apologies

Cllr Stephen Sweeney, [SECTION 40](#)

[SECTION 40](#), Paul Dutton, [SECTION 40](#) (city finance)

Notes: Pete Price

Item number	Item	Action	Resp.	Due Date	Complete?
1	Introductions and Apologies	All noted, no actions identified.			
2	Ministerial dialogue regarding Victoria Road – outcome of discussions	Noted, Pete to pursue written confirmation from ministers by speaking with JAQU.	PP	13 May	Complete
3	CAZ C modelling proposals – specification	Agreed: subject to amendment to reflect inclusion of “car based” hackneys and private hires in the draft schedule for exemptions. Brief to be amended and sent to JAQU.	PP	13 May	Complete (refer to note in Actions)
		Prepare exemptions briefing note for City members	PP	20 May	Complete
		<i>Note – JAQU requirements for consistency across all CAZs means that the CAZ C test has to be undertaken including all taxis (i.e. all hackneys and all private hire vehicles)</i>			

Item number	Item	Action	Resp.	Due Date	Complete?
4	Proposed phased approach to FBC completion and delivery of preferred option	Agreed that the phased approach to project progression and scheme delivery be noted and that JAG continues to provide an oversight to joint project governance. Where required, decisions required by each Council's Executive will be made in accordance with their respective constitutions and associated powers.	PP	ongoing	ongoing
5	Project finances, update on OBC funding and funding for key project phases	All noted, no actions identified.	n/a	n/a	n/a
6	SRO role – update on recruitment	Noted, keep JAG updated on progress.	PC	Next JAG	Update to be given in item 4 of agenda for 7 July
7	Media engagement and consultation, incl Chamber of Commerce request	Agreed to attend Chamber of Commerce Transport Forum, but in the autumn, to align with other consultation and engagement activity. Pete to write to Chamber of Commerce.	PP	13 May	Complete
8	Action Log from JAG 11 February 2021, and Matters Arising	Noted, all actions addressed.			
9	Date of next meeting	To be determined once timescale for city CAZ C modelling is confirmed.	PP	21 May	