

## ACTION LOG

Meeting: North Staffordshire Local Air Quality Plan Joint Advisory Group (JAG)

Date: Wednesday 20 January 2021

Attendees (by MS Teams):

Cllr Carl Edwards (Chair), Nesta Barker (SRO), Pete Price (PM)

Stoke-on-Trent City Council - Cllr Daniel Jellyman, Phil Cresswell, David Stubbs, Harmesh Jassal, [SECTION 40](#)

Newcastle-under-Lyme Borough Council - Cllr Stephen Sweeney, [SECTION 40](#)

Staffordshire County Council - Cllr David Williams, [SECTION 40](#)

Sweco – [SECTION 40](#)

Apologies

Cllr Trevor Johnson, Jacquie Ashdown, [SECTION 40](#)

[SECTION 40](#)

Notes: Pete Price

Item number	Item	Action	Resp.	Due Date	Complete?
1	Introductions and Apologies				

Item number	Item	Action	Resp.	Due Date	Complete?
2	Update on preferred option review by City Council, including dialogue with Minister	<p>Following confirmation by SCC and NULBC that their Cabinets have approved the preferred option in relation to the A53 exceedance, it was confirmed that a set of locally-evidenced assumptions should be agreed, against which to reassess the sensitivity of the preferred option to the impacts of Covid-19.</p> <p>The City Council will review the preferred option in relation to Victoria Road and by 15 Feb seek to identify a viable variant solution which will achieve the required NO2 compliance at least as quickly as the proposed bus gate focussed proposal.</p> <p>A meeting with JAQU on 21 January will enable progression, including seeking JAQU's agreement to funding the work for both of the above, including for the procurement of consultant support by Sweco/Ricardo.</p>	PP/DS  PC/DS  PP	25 Jan  15 Feb  21 Jan	   Complete
3	SRO role	<p>It was agreed that responsibility for the SRO role will transfer to the City Council with immediate effect. City Council officers will identify an interim SRO, an officer to provide finance support and budget management and decide how to provide a permanent SRO role as the FBC progresses.</p> <p>Nesta will continue to manage the current OBC budget until handed over to the City Council, following its reconciliation, see item 4.</p>	PC	25 Jan	
4	Finance update	<p>Responsibility for financial management to be handed over to the City's Finance officer. This includes transfer to the City Council of any surplus OBC budget, after a reconciliation exercise has been completed ensuring all staff costs and project management costs to 31 Jan have been paid by NULBC.</p>	NB/PP	Early Feb	

Item number	Item	Action	Resp.	Due Date	Complete?
6	Bus retrofit – potential early implementation in 2021	<p>JAG agreed the plan to deliver retrofit for buses using Victoria Road and Bucknall New Road, subject to the review of variants to the preferred option for Victoria Road not affecting the receipt of funding from JAQU. City Council to administer the receipt of grant and procurement of contracts with bus operators.</p> <p>Agreed that there will be no camera enforcement linked to retrofit, instead the City Council will draw up legal agreements with affected operators. Ongoing updates to be provided to JAG.</p>	PP	Next JAG	
6	Update on media engagement	<p>No new updates. Agreed to provide joint responses to future media engagement.</p> <p>No specific actions identified.</p>			
7	Action Log from JAG 8 Dec 2020, and Matters Arising	All actions addressed.			
8	Date of next meeting	TBC			