

Your reference Schools' Forum  
Our reference FIN/AB  
Date June 2019



City of  
**Stoke-on-Trent**

FAO: Stoke-on-Trent Schools' Forum Members

**Children and Family Services**  
P O Box 758  
Civic Centre Glebe Street  
Stoke-on-Trent ST4 1RU

Mark Barratt  
**Director**

Dear Colleague

### **Schools' Forum Meeting**

A meeting of the Schools' Forum will be held at Watermill Special School, on Friday 14<sup>th</sup> June 2019 at 8.30am.

It is hoped that you will be able to attend the above meeting. Please can you inform me if you can attend to ensure the meeting is quorate.

Yours sincerely

*Andrew Brindley*

Andrew Brindley  
Senior Business Partner - Schools & Learning Services

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Please tell us if you need this letter in large print, audio tape, computer disk or Braille

**contacting the council**

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email [children@stoke.gov.uk](mailto:children@stoke.gov.uk)  
[www.stoke.gov.uk](http://www.stoke.gov.uk)

**Schools' Forum  
Friday 14th June 2019 at 8.30am  
at Watermill Special School  
AGENDA**

- 1 Apologies
- 2 Minutes from the last meeting
- 3 High Needs Deficit Recovery Plan (Presentation to be tabled)
- 4 Any other business

Date of next meeting:- Tuesday 17th September 2019