



# Fees and charges

April 2022 to March 2023

## Environmental Health and Trading Standards

### Dog Warden Service

To return identifiable dog to its owner	£52, no VAT
To reclaim a dog from detention kennels	£81, no VAT
Additional daily kennelling fee (up to 7 days)	£11.50, no VAT

### Environmental Information and Petroleum Storage Enquiries

Response to formal request	£147.50 + VAT
Landfill – Historic Information	£46 + VAT

### Food Premises Register - Charge for copies of:

Own entry	Free
Single entry	Free
Single Category	Free
Full Register	Free

### Land Charge Searches

Environmental Information additional enquiries (per enquiry)	£24 + VAT
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### Petroleum Storage Certificate

Storage of less than 2,500 litres for each year of certificate	£44
Storage of 2,500 – 50,000 litres for each year of certificate	£60
Storage of more than 50,000 litres for each year of certificate	£125

### Public Health Registration and Licensing

#### Acupuncture, Tattooing, Semi Permanent Skin Colouring, Cosmetic Piercing and Electrolysis

Per process for one person at main trading premises	£187, no VAT
Additional practitioners per process at main trading premises	£93.50 no VAT
Per person per process at additional trading premises	£73 no VAT

### Unfit and Unsaleable Food

Removal and disposal under supervision of unfit and unsaleable food	£41.50 per hour + VAT Minimum Charge of £50.00 + VAT
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### Swimming Pool Sampling

Monthly sampling for microbiological quality of swimming pool water	Contract Fee
Retest as required—cost per sample	£22 + VAT + analysis cost
Donna Louise Trust	Free

### Knockback—Under Age Sales Due Diligence Package

Includes business pack and 1 hour coaching visit	£109 + VAT
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### Business advice—Trading Standards and Consumer Protection

Hourly rate for Business Advice including area such as: <ul style="list-style-type: none"><li>• Food Standards</li><li>• Product Safety</li><li>• Metrology</li><li>• Fair Trading</li><li>• Intellectual Property</li><li>• Animal Welfare/Licensing</li><li>• Fireworks</li></ul>	£82 + VAT
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### Primary Authority Partnership Business Advice Provision

#### Basic level:

Year 1: set up + 3hours Primary Authority Activity per year	£312, no VAT
Subsequent Years: 3hours Primary Authority Activity per year	£260, no VAT

#### Enhanced level:

Year 1: set up + 10hours Primary Authority Activity per year	£832, no VAT
Subsequent Years: 10hours Primary Authority Activity per year	£728, no VAT

#### Premium level:

Year 1: set up + 25hours Primary Authority Activity per year	£1768, no VAT
Subsequent Years: 25hours Primary Authority Activity per year	£1664, no VAT

### Food Hygiene

Food Hygiene Rating Improvement Package “Aim for 5”	£130 + VAT
Food Hygiene Re-inspection Request	£182
Food Advice given by telephone or email (per hour)	£82 + VAT
SFBB pack (+12 months refill pack)	£21
SFBB refill pack	£6.50 + VAT
Welcome pack for food advice	£47
Food Hygiene rating additional sticker/ replacement sticker	£5.50 + VAT

### Export Health Certificate

Certificate of hygienic production for Food Exporters	£22 + VAT
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### Accident Investigations - Disclosure of Information

Provision of copies of relevant documents	Individually calculated based on staff costs, consumables etc. + VAT
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### Accident Investigations - Factual Reports

Respond to formal request	£177 + VAT
Provision of copies of photographs	£16.50 + VAT + cost of processing

### Audible Intruder Alarms

Charge for disabling malfunctioning alarms

Tradesmen Involved – Electrician Only	£88.50, no VAT
Tradesmen Involved – Electrician and Joiner	£177, no VAT

### Pollution Prevention and Control Act 1999 Part I - Copies of Register of Permits and extracts

Copy of register extracts	£62.50 + VAT
Copy of application	£38.50 + VAT
Copy of authorisation	£38.50 + VAT
Invoice (if required)	£33.50 + VAT

Note: Postage included in the above. Single copies of application/permit provided free of charge to residents or students in the city