

# Fees and charges

April 2018 to March 2019



City of  
**Stoke-on-Trent**

## Environmental Health and Trading Standards

<p><b>Animal Welfare Registration and Licensing</b>                  Pet Shops, Dog Breeding, Animal Boarding Premises                  Issue of first licence                  Renewal of licence</p> <p>Licence for Horse Riding Establishment / Dangerous Wild Animal Registration.</p> <p>Registration of Performing animals</p>	<p>No VAT</p> <p>£115.00 + vet fees                  £85.00 + vet fees if applicable                  £180.00 + vet fees</p> <p>£60.00</p>
<p><b>Dog Warden Service</b>                  To return identifiable dog to its owner                  To reclaim a dog from detention kennels</p>	<p>No VAT</p> <p>£37.50                  £56.00</p>
<p><b>Environmental Information and Petroleum Storage Enquiries</b>                  Response to formal request                  Landfill – Historic Information</p>	<p>£115.00 + VAT                  £35.00 + VAT</p>
<p><b>Food Premises Register</b> - Charge for copies of:</p> <p>Own entry                  Single entry                  Single Category</p> <p>Full Register</p>	<p>Free</p>
<p><b>Land Charge Searches</b>                  Environmental Information additional enquiries (per enquiry)</p>	<p>£20.00 + VAT</p>
<p><b>Petroleum Storage Certificate</b>                  Storage of less than 2,500 litres for each year of certificate                  Storage of 2,500 – 50,000 litres for each year of certificate                  Storage of more than 50,000 litres for each year of certificate</p>	<p>£44.00                  £60.00                  £125.00</p>
<p><b>Public Health Registration and Licensing</b>                  Acupuncture, Tattooing, Semi Permanent Skin Colouring, Cosmetic Piercing and Electrolysis</p> <p>Per process for one person at main trading premises                  Additional practitioners per process at main trading premises                  Per person per process at additional trading premises</p>	<p>No VAT</p> <p>£150.00                  £85.00                  £65.00</p>
<p><b>Unfit and Unsaleable Food</b>                  Removal and disposal under supervision of unfit and unsaleable food</p>	<p>£40.00 per hour + VAT                  Minimum Charge of                  £48.00+ VAT</p>
<p><b>Swimming Pool Sampling</b></p> <p>Annual agreement for monthly sampling and applicable retest                  Large Pool (Deep and Shallow End)                  Multiple Pools</p> <p>Donna Louise Trust</p>	<p>VAT applies to external customers</p> <p>Individually calculated                  To be costed on time spent per monthly visit at £35.33 per hour plus analysis and supplies at cost</p> <p>Free</p>

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<b>Accident Investigations - Disclosure of Information</b> Provision of copies of relevant documents	Individually calculated based on staff costs, consumables etc. + VAT
<b>Accident Investigations - Factual Reports</b> Respond to formal request Provision of copies of photographs	£160.00 + VAT £15.00 + VAT + cost of processing
<b>Audible Intruder Alarms</b> Charge for disabling malfunctioning alarms Tradesmen Involved – Electrician Only Electrician and Joiner	No VAT  £80.00 £160.00
<b>Pollution Prevention and Control Act 1999 Part I - Copies of Register of Permits and extracts</b> Copy of register extracts Copy of application Copy of authorisation Invoice (if required)  Note: Postage included in the above. Single copies of application/permit provided free of charge to residents or students in the city	£58.00 + VAT £35.00 + VAT £35.00 + VAT £30.00 + VAT
<b>Export Health Certificate</b> Certificate of hygienic production for Food Exporters	£14.00 + VAT